

~~CONFIDENTIAL~~

Principles to Follow
in
Merger of Offices of the CGA/DEP and DE/A

1. All functions now being performed by the staff of the CGA/DEP that can be performed by a support office without going through the DE/A staff (now CGA/DEP) will be so handled. This contemplates the elimination from the DE/A staff (now CGA/DEP) of as much liaison, recordkeeping, and action as is possible without loss of efficiency. One of the objectives of the merger is to bring the support offices into a closer working relationship with divisions, staffs, and the field.
2. The DE/A will designate a staff officer to coordinate support to the DE/P area where coordination is necessary. This staff officer will, where necessary, coordinate support for the Offices of Training, Communications, and Personnel, as well as those support offices of the DE/A organization. He will be the DE/A's representative to whom the DE/P will look for the coordination of support to the DE/P area. He will coordinate support planning as well as day-to-day problems.
3. Staff assistance to this coordinator will be kept to an absolute minimum. Through the merging of these two offices we should anticipate some saving in personnel.

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NO CLASSIFICATION

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